



ASHLEY PRIMARY SCHOOL

**Ashley Primary School
Overcomes Fragmented
Wellbeing Documentation
with CPOMS**

ABOUT ASHLEY PRIMARY SCHOOL

Ashley Primary School is a community-focused primary setting with 408 students and a strong commitment to safeguarding and child wellbeing. Staff were eager to document concerns and act upon them in a timely manner but found complexity in doing so with the number of students to staff. The collaboration with CPOMS has helped Ashley Primary School gain clarity, continuity, and confidence around all safeguarding processes.

“Safeguarding is at the forefront of everything we do. CPOMS allows us to share concerns, build a full picture of a child’s wellbeing, and ensure nothing is missed.”

Rebecca Doughney, Child and Family Safeguarding and Attendance Officer, Ashley Primary School

THE CHALLENGE

Before CPOMS was introduced, Ashley Primary School's safeguarding documentation was fragmented across multiple formats and locations. Although staff were diligent and deeply committed to pupil welfare, the systems in place made it difficult to maintain a cohesive and chronological safeguarding record.

Key challenges included:

- Safeguarding information stored across paper files, emails, and informal conversations
- Difficulty building a complete and chronological picture of a child's wellbeing
- Risk of missed patterns when concerns initially appeared unrelated
- Increased vulnerability when staff were absent or when roles changed
- Time-consuming and manual transfer of safeguarding records between schools
- Limited real-time oversight for safeguarding leads

Paper-based systems made it challenging to link siblings or identify broader family context without duplicating information. When staff transitioned roles, valuable contextual understanding could be lost or require significant time to reconstruct.

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The school recognised the need for a centralised system that would improve visibility, accountability, and continuity without adding unnecessary administrative burden.

HOW CPOMS HELPED

CPOMS StudentSafe provided Ashley Primary School with a single, secure system where all safeguarding and wellbeing concerns could be recorded, shared, and reviewed in one place. Staff are adequately trained and actively encouraged to log concerns even when they may seem minor or not immediately relevant. This allows safeguarding leads to build a comprehensive picture over time.

Chronologies, sibling links, and integrated document storage ensure that when staff take on new roles or responsibilities, they have instant access to a child's full history without the need to repeat work or conduct numerous phone calls. Real-time dashboards give leaders at Ashley Academy clear visibility into concerns and actions, removing reliance on emails or passing conversations and significantly reducing the risk of missed follow-ups.

Customisable categories and reporting tools now support a wide range of safeguarding and pastoral needs:

- attendance monitoring
- identifying young carers
- preparing for audits and inspections

Incidents can be linked together, actions assigned to specific staff, and accountability maintained through clear reminders, timestamps, and audit trails.

The flexibility of the system allows staff to add information as it becomes available, securely store supporting documents, and share relevant categories with appropriate colleagues, ensuring information is accessible while remaining tightly controlled.

THE RESULTS

1

FULLY EMBEDDED SAFEGUARDING

CPOMS is now fully embedded into daily safeguarding practice at Ashley Primary School. Recording concerns has become quicker and more consistent, enabling staff to focus more of their time on supporting children rather than managing paperwork.

2

CHRONOLOGICAL REPORTING

Safeguarding leads can confidently identify trends, monitor recurring themes, and initiate interventions with clarity. Patterns that may previously have gone unnoticed are now visible through chronological reporting and linked incidents.

3

CONTINUITY OF CARE

Information transfers between schools have significantly improved. Rather than relying on verbal summaries or manual paperwork, detailed safeguarding histories can be securely shared, ensuring continuity of care.

4

INCREASED CONFIDENCE

The school now operates with increased confidence that safeguarding information is accurate, accessible, and actionable, and that

- oversight is stronger
- accountability is clearer
- concerns aren't lost



For audits and court cases, having everything dated and timed is incredibly valuable.

Rebecca Doughney

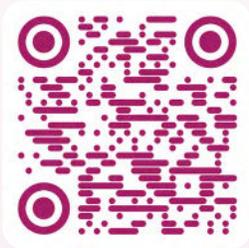


For Ashley Primary School, CPOMS has been critical for enhancing safeguarding practices. By centralising information, strengthening visibility, and supporting timely action, the system underpins the school's mission to place the safety, happiness, and welfare of every child at the heart of everything they do.



“I am not sure how other schools manage safeguarding without CPOMS.”

Rebecca Doughney, Child and Family Safeguarding and Attendance Officer



For more information on how CPOMS software can help your setting enhance safeguarding processes and information sharing capabilities, request a personalised demonstration.

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